

OTHER SERVICES

Mays Center for Experiential Learning and Community Engagement

Science and Technology Building, Suite 111 | (210)784-1356 | mays@tamusa.edu | <http://www.tamusa.edu/mays> (<http://www.tamusa.edu/mays/>)

The Mays Center for Experiential Learning and Community Engagement (Mays Center) provides enhanced learning opportunities and access to resources and relationships in order to develop students into career-ready and community-minded graduates. Programs and services provided by the Mays Center include:

Career Services

The Career Services team works directly with students, faculty, staff, and other leaders on campus to support students' unique career plans and provide innovative and creative strategies to offer 'best practice' services to current Jaguars and Alumni. Career Services provides in-person and virtual career coaching, professional job search services (resume building, cover letter writing, and application troubleshooting), career-driven workshops, career fairs, on-campus interview opportunities, and the interpretation of career assessments among other similar services.

This area also works with many employers from various industries and from all across the nation who are interested in recruiting college-level talent. The intention is to be a connection point for students and for employers regarding job and internship opportunities. This can occur through our job portal (Handshake), programs and career fairs/expos throughout the year.

Career Closet

The Career Closet is a resource for current students who are in need of a professional outfit for attending a career fair, job interview, or other professional event. As a student, one may come in the closet and pick out one professional outfit and up to six other items of workwear at no cost. This resource includes the following items: suits, shirts, pants, skirts, jackets, and ties. Items are available year-round, and we work to accommodate our students and their needs so they can make a strong professional impression.

Civic Engagement

Civic Engagement is working to make a difference in the civic life of our communities and developing the combination of knowledge, skills, values, and motivation to make that difference. The Mays Center supports students through educational programming that encourages community engagement. From voter registration to creating avenues of advocacy, the Mays Center supports students through educational programming to explore various outlets of community engagement. Learn more about our Voter-Friendly Campus initiatives on our website (<https://www.tamusa.edu/mays/students/jaguar-voter-engagement.html>).

Experience Transcript

The A&M-SA Experience Transcript is a record of a student's involvement in learning experiences developing their marketable skills. Experiences recorded on the transcript will be listed under one of eight categories, including leadership experiences, internships, service, and other key areas. Students are able to request a copy of their own personal Experience Transcript via JagSync.

Experiential Learning and Service-Learning Courses

These courses offer hands-on experiences that connect what students learn in class with real-life, practical applications supported by in class reflection and learning. Service-learning is a type of experiential learning that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities through service. Both these course-types are considered high-impact practices and can enhance resumes and sometimes lead to paid opportunities. These courses require similar time and effort as traditional classes. Look for courses labeled "Experiential Learning" or "Service-Learning" when registering. Many courses at A&M-SA have an experiential learning component supported by the Mays Center.

Externships

An externship is a short-term educational experience in a professional working environment that provides students with practical experiences in their field of study. The Mays Center coordinates several externship opportunities each year, across a variety of disciplines, often in direct collaboration with academic programs.

Financial Literacy

The Mays Center coordinates a number of programs, events, and workshops on topics including savings and checking, budgeting, credit, and reaching financial goals. The Mays Center also coordinates the Financial Literacy Fellows, which includes scholarships and experiential learning opportunities for upper-level business and accounting students engaged in expanding financial literacy education on campus and in the community.

General's Store

General's Store is an on-campus food pantry that serves members of the university community that are experiencing food insecurity. The General's Store also provides community service and experiential learning opportunities for students. For more information, email foodpantry@tamusa.edu or visit <http://www.tamusa.edu/mays/generals-store> (<http://www.tamusa.edu/mays/generals-store/>).

JagVantage Professional Development Program

The JagVantage program offers free access to 11 courses coordinated by Google and Coursera. The ultimate goal of this program to assist students in enhancing skills and becoming career-ready by adding to their credentials in their area of interest. At this time, for those interested in registering, students may sign up with a university email address at this link: <https://coursera.org/programs/jagvantage-x7kp3> (<https://coursera.org/programs/jagvantage-x7kp3/>). Reach out to JagVantage Campus Lead, Karen Martin at kivy@tamusa.edu for any assistance or support.

Internships

Internships are a form of experiential learning that integrate knowledge and theory learned in the classroom with practical application and skills developed in a professional setting; typically internships are for a semester period or longer, including options in the summer. Students are also encouraged to search for internship opportunities in Handshake, our online jobs portal. Students can also reach out for help in their internship search process from their Career Advisor as well as with their Academic Advisor on options for completing an internship for academic course credit.

Volunteerism

Volunteering is one of the various ways students can gain experience in their major or an area of interest. The Mays Center staff assists student organizations as well as individual students and alumni to coordinate volunteering opportunities. Students are encouraged to document all civic engagement, community service, and service-learning hours in GivePulse (<https://www.tamusa.edu/mays/events/givepulse.html>), an online system accessible via JagWire. As a certifying organization for the President's Volunteer Service Award (PVSA), our team also recognizes Jaguars who complete 100+ service hours annually. Recipients receive a certificate of appreciation, PVSA medallion, and a signed letter from the White House to celebrate this exciting accomplishment. To learn more about this award please visit the PVSA website. (<https://presidentalserviceawards.gov/eligibility/>)

Office of Risk, Ethics, and Compliance

Central Academic Building, 439N | (210)784-2003

The Office of Risk, Ethics, and Compliance contributes to the mission of Texas A&M University-San Antonio by fostering a culture of ethical conduct and integrity in all areas of operation. The Office promotes communication across the University's many divisions and departments, provides education, training, and resources to the University community, and facilitates compliance with the many laws, regulations, and policies that apply to institutions of higher education in the State of Texas. This office is responsible for, among other things, helping to develop and maintain University-wide rules and procedures, receiving and reviewing ethics complaints, and responding to requests for public information..

"Do The Right Thing"

If you have information that fraudulent, wasteful or abusive activities involving any A&M System member, employee, student, or other affiliate may be occurring, Texas A&M University-San Antonio wants you to report it. Examples of reportable issues include fraud, theft, or misuse of A&M System resources or information; violations of safety rules or environmental laws; conflicts of interest; and inappropriate conduct, harassment or discrimination.

We encourage you to report such issues through the Risk, Fraud, & Misconduct Hotline (<https://secure.ethicspoint.com/domain/media/en/gui/19681/>), a telephone and web-based reporting system from EthicsPoint that provides a way to anonymously report suspected fraud, waste and abuse. Reports for Texas A&M University-San Antonio can be filed online (<https://secure.ethicspoint.com/domain/media/en/gui/19681/>), by phone at 1-888-501-3850, or by selecting "file a report" at the top of the www.ethicspoint.com (<http://www.ethicspoint.com/>) reporting page. The hotline is independently operated and available 24 hours a day, 7 days a week. Once submitted, Hotline reports will be routed to the TAMU System Compliance office then forwarded to the appropriate institution or agency official for action.

A&M-SA Police Department

Police Station | (210)784-1900

The A&M-SA Police Department is committed to providing proactive, progressive, and professional law enforcement services to the students, staff, faculty and guests of the University 24 hours a day, 7 days a week. The A&M-SA Police Department also is charged with protecting University property, preserving the peace and maintaining civil order on campus while enforcing all federal, state and local laws as well as university rules and regulations. The A&M-SA Police Department also provides

law enforcement and security services for all buildings on the main campus. Call the A&M-SA Police Department to report crimes or request assistance. In case of emergency on campus call 911 from any campus phone, call (210)784-1911 from any outside phone or use the SafeZone App. Non-emergency calls and calls for assistance should be directed to extension 1900 or (210)784-1900. Office of Victim Services and Crime Prevention can be contacted at (210)784-1906.

Types of assistance provided include:

- Escorting persons to cars at any time when safety is a concern within campus boundaries
- Unlocking vehicles when keys are locked inside
- Patrol bys when working/studying late
- Afterhours access to buildings
- Managing campus Lost and Found
- Providing "boosts" for dead vehicle batteries
- Publishing crime statistics
- Providing a Daily Crime Log
- Issuing Timely Warnings and Emergency Notifications
- Provide CRASE (Civilian Response to Active Shooter Events)
- Provide Safety Begins With You to faculty, staff and students.
- Domestic violence, dating violence, sexual assault, and stalking awareness and prevention
- Bystander Intervention
- Investigate crimes and forward cleared cases to Bexar County District Attorney's Office for prosecution.
- Conduct threat assessments
- Respond to unusual situations such as natural and man-made disasters
- Liaison with and coordinate law enforcement response with local, state, and federal agencies
- Crime prevention presentations, tables, events and security surveys

The A&M-SA Police Department is the agency responsible for law enforcement, security, and emergency response on the campus. A system of card-reader-controlled doors, emergency telephones and intercoms, exterior lighting, a closed-circuit television monitoring system, late-entry doors for access to campus buildings, and police patrols are all part of the campus security program. Security awareness and crime prevention programs are provided to inform students and staff of security measures and devices in place, as well as services available through the A&M-SA Police Department. This information is being provided as part of Texas A&M University –San Antonio's commitment to security and personal safety on its campuses. This document serves as the A&M-SA Police statement required for compliance with The Jeanne Clery Campus Safety Act. A copy of the latest Annual Security and Fire Safety Report and can be found at <https://www.tamusa.edu/about-us/campus-information/safety/university-police-department/documents/annual-security-report.pdf>.

Personal Safety and Crime Prevention

- Don't dismiss suspicious people or situations.
- If a person is acting suspiciously in the area, call the University Police.
- Don't be in harm's way; avoid dangerous situations.
- Be aware of your surroundings.

- Jogging or bicycling should be done during daylight hours, if at all possible.
- Do not wear headsets when walking or bicycling; they prevent the wearers from hearing their surroundings.
- Always jog facing traffic; this allows easy viewing of persons or vehicles as they approach.
- Avoid out-of-the-way places.
- Check the interior of a vehicle before entering.
- Lock all doors (office, residential hall, lab, and car).
- Keep valuables out of sight (in the office, residential hall, lab, and car).
- Report all crimes and suspicious acts to the police.
- Use common sense – don't become a victim: be a good witness.
- ***Prevention is the best protection against crime!***

Law Enforcement Authority and Interagency Relationships

Texas A&M University – San Antonio police officers are licensed, as are all other police officers of this state, by the Texas Commission on Law Enforcement Officers Standards and Education upon meeting the required minimum standards and completing the basic police officers training course consisting of at least 728 hours of required basic training. Additional proficiency training is provided each officer annually. Officers patrol the campuses on foot, on bicycle, and by vehicle 24 hours a day, 7 days a week, enforcing University rules and regulations and State laws. The A&M-SA Police Department maintains a close working relationship with the San Antonio Police Department, Bexar County Sheriff's Office, state and federal law enforcement agencies, and all appropriate elements of the criminal justice system. Regular meetings are held both on a formal and informal basis. Crime-related reports and statistics are routinely exchanged.

False Alarms or Reports

Pursuant to HB 1284 this serves as notice to all enrolled students of Texas Penal Code Sec. 42.06 – False Alarm or Report which states:

1. A person commits an offense if he knowingly initiates, communicates or circulates a report of a present, past, or future bombing, fire, offense, or other emergency that he knows is false or baseless and that would ordinarily:
 - a. cause action by an official or volunteer agency organized to deal with emergencies;
 - b. place a person in fear of imminent serious bodily injury; or
 - c. prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.
2. An offense under this section is a Class A misdemeanor unless the false report is of an emergency involving a public or private institution of higher education or involving a public primary or secondary school, public communications, public transportation, public water, gas, or power supply or other public service, in which event the offense is a state jail felony.

JagE Alert

Campus safety is a high priority at Texas A&M University-San Antonio (A&M-SA) as we ensure the safety of all our students, faculty and staff. **JagE Alert** is the A&M-SA comprehensive Emergency Notification System. Through this single site, students and employees can update their emergency contact information, see delivery statistics of previous

emergency messages and access additional A&M-SA emergency management.

SafeZone App

SafeZone is a free mobile app for emergencies which can be utilized by all University faculty, staff and students. The app connects you directly to the A&M-SA Police Department when there is an emergency on campus, 24 hours a day, seven days a week. Once you activate the app on your phone and request help, your location will be shown on a map for police officers to provide assistance. This call for help will give officers a general location so you must keep an eye out for responding officers when you are in need.

App registration requires the use of your University email. The SafeZone app (<http://r20.rs6.net/tn.jsp?t=uxlgkc8ab.0.0.yhzykslab.0&id=preview&r=3&p=http%3A%2F%2Fwww.safezoneapp.com>) can be downloaded from the App Store (<http://r20.rs6.net/tn.jsp?t=uxlgkc8ab.0.0.yhzykslab.0&id=preview&r=3&p=https%3A%2F%2Fitunes.apple.com%2Fus%2Fapp%2Fsafezone%2Fid533054756%3Fmt%3D8>) or Google Play Store (<http://r20.rs6.net/tn.jsp?t=uxlgkc8ab.0.0.yhzykslab.0&id=preview&r=3&p=https%3A%2F%2Fplay.google.com%2Fstore%2Fapps%2Fdetails%3Fid%3Dcom.criticalarc.safezoneapp%26hl%3Den>).