

# PROGRAM SPECIFIC REQUIREMENTS

## Applicants to the MA in English Program

Applicants to the MA in English program must have 18 semester hours of undergraduate courses in English, including a minimum of 12 advanced (junior-senior level) semester hours. The Department has the right to examine students' prerequisites and to accept equivalent hours or to require additional work if necessary.

### Grade Point Average (GPA)

Students must meet the 2.60 minimum GPA requirements for admission into Graduate Studies.

### Cover Letter

Applicants must submit a cover letter of 1-2 pages. This document should serve as a statement of purpose, articulating connections from their prior educational and professional experiences to their future goals and reasons for applying to the English MA at Texas A&M University-San Antonio.

### Writing Sample

Applicants must submit a sample of their analytical writing of 6-10 pages. The sample should demonstrate your ability to think analytically, write clearly, and sustain an argument.

### Letters of Recommendation

Applicants must submit two letters of recommendation. At least one of these letters should come from one of your former professors.

### Curriculum Vitae

Applicants must submit a curriculum vitae that indicates their educational background, professional experiences, awards and honors, and other relevant information. The CV format is preferred to résumé format.

## Applicants to the MS in Water Resources Science and Technology Program Prerequisites

Students must have 18 semester hours of undergraduate courses in:

- Biology,
- Chemistry,
- Geology,
- Physics,
- Environmental Science,
- Engineering, and
- Aquatic Science.

or a combination of these disciplines, including:

- 12 advanced semester hours in these disciplines, and an undergraduate cumulative grade point average
  - between 2.60-2.99 or an undergraduate grade point average of 3.00 or higher for the last 60 semester credits (or 90 quarter

credits), and a minimum GRE composite (Q+V) score of 297 (score times 1000 for tests taken prior to August 2011) or

- between 3.00-4.00 and a minimum GRE composite (Q+V) score of 285 (score times 800 for tests taken prior to August 2011). The Department has the right to examine students' prerequisites and to accept equivalent hours or to require additional work if necessary.

International applicants must demonstrate English proficiency by scoring a minimum TOEFL score of 550 (paper-based), 213 (computer-based) or 79 (Internet-based).

## Applicants to the Online Pathways MBA Program

### Admission Requirements

Admission to the Online Pathways MBA program requires a baccalaureate degree from an accredited institution.

Applicants with a Bachelor's degree from an accredited institution: Equal to or greater than 2.5 overall or equal to or greater than 2.75 GPA in the last 60 hours.

Admitted Online Pathways MBA students are required to take two preparation courses a week prior to the start date of the Fall semester.

Applicants must submit (1) curriculum vitae or resume, (2) one-page essay on student's aspirations and the reason student wants to complete the MBA program, (3) One letter of recommendation, (4) Official Transcript(s) from each degree awarded institution.

### Graduate Admissions Required Test Scores

The required GMAT Score is 450 or an equivalent GRE score of 298 will also suffice. Texas A&M University-San Antonio Graduate Management Admissions Test (GMAT) code: 7B7-9D-05. International applicants in addition must submit a satisfactory TOEFL score in order to be considered for admission. [Currently students are exempted from providing a GMAT or GRE score].

### Application Instructions

Complete the GradCAS application and submit the appropriate fees and required documentation. Request official e-transcripts from all US institutions attended, and this has to be sent to GradCAS through the GradCAS online order portal. If your institution does not have official e-transcripts available they can be mailed to the GradCAS processing center.

GradCas Link: Apply | GradCAS ([liaisoncas.org](https://liaisoncas.org))

For questions or assistance, email: [mba@tamusa.edu](mailto:mba@tamusa.edu)

**\*Failure to list all colleges and universities on your application will delay processing for admission. \*\*Official transcripts must be sent to GradCAS. \*\*\*Do not send transcripts to Texas A&M - San Antonio.**

Credentialing reports of transcripts from all foreign institutions can be sent electronically through the World Education Services (WES) link in the Academic History section of the application or by mail if using another credentialing agency.

## Admission Deadlines

Deadline	Date
Fall 2023	7/15/2023
Spring 2024	12/5/2023

Please note: International applicants must submit a satisfactory GMAT and TOEFL score in order to be considered for admission.

## Applicants to Graduate Programs in the Department of Educator and Leadership Preparation

Unless otherwise specified, admission to any of the graduate programs in the Department of Educator and Leadership Preparation requires a baccalaureate degree and adequate coursework in the field of interest, and passing GRE scores. In the College of Education and Human Development an official MAT score will be accepted in lieu of the GRE.

### Unconditional Admission

For unconditional admission, applicants must have

1. An undergraduate cumulative grade point average between 2.60-2.99 or an undergraduate grade point average of 3.00 or higher for the last 60 semester credits (or 90 quarter credits), and a minimum GRE composite (Q+V) score of 297 (1000 for tests taken prior to August 2011), or a minimum MAT score of 388 (MAT scores are for Education majors only), OR
2. An undergraduate cumulative grade point average between 3.00-4.00 and a minimum GRE composite (Q+V) score of 285 (800 for tests taken prior to August 2011) or minimum MAT score of 388 (MAT scores are for Education majors only).

### Conditional Admission

Applicants who do not meet the GPA/GRE (or GPA/MAT) requirement may be conditionally admitted and will be allowed to take program specified required coursework. Students will be unconditionally admitted after successfully completing their first semester with a grade point average of 3.0 or above and by maintaining a GPA of 3.0 or above on all A&M-San Antonio graduate courses.

### Applicants with a Previous Graduate Degree

Applicants who have completed a graduate or professional degree (i.e., a degree beyond a four-year baccalaureate degree) from a college or university accredited by one of the six regional accrediting agencies are eligible for admission to Graduate Studies. These applicants must meet the admission requirements for their specific program. Applicants who already hold a master's degree in a program cannot apply for the same program. For example, if a student has a Masters in Counseling and Guidance, they cannot apply as a Degree Seeking student to the Counseling and Guidance program.

### Prerequisite Coursework for Graduate Study

Eighteen semester hours of undergraduate courses in the major subject area, including 12 advanced semester hours, are prerequisite for all graduate study. Each college has the right to examine an applicant's prerequisites and to accept certain equivalent hours or to require additional work if the graduate department determines it is necessary.

## Transferred Grades

Only grades of A or B earned on applicable graduate level courses which have been approved in writing by the graduate coordinator/advisor, the Department Chair, College Dean, and Director of Graduate Studies may be transferred for graduate level credit. Coursework in which no formal grades are given (ex., CR) is not acceptable for transfer credit without the approval of the Director of Graduate Studies. Transferred grades cannot be used to raise the grade point average of either the major or supporting field courses taken at Texas A&M University-San Antonio. Transferred courses must have been taken within the last five years. Students must speak with a graduate advisor regarding transferring courses to their degree plan.

The total number of graduate credit hours that may be transferred and accepted to apply toward a specific degree is found under the description of each degree plan offered. In all cases, no more than twelve hours of the total number of semester hours required for a master's degree may be transferred. Individual graduate programs may be more restrictive.

Such courses must be approved by the Director of Graduate Studies upon recommendation of the appropriate graduate coordinator and the student's program chair. None of the transferred courses may have been applied toward a previous degree. Request for transfer credit must be made within the first semester of the student's enrollment at Texas A&M University-San Antonio.

### Concurrent Enrollment at Other Institutions

Credit earned by a student at another institution while concurrently enrolled at Texas A&M University-San Antonio will be transferred only if the student has received written approval from the graduate coordinator/advisor in advance. This approval will be given consistent with Texas A&M University-San Antonio's normal course load regulation. Please speak with your graduate advisor regarding enrolling at another institution. Typically, requests for graduate transfer credit will not be approved if an equivalent course is offered by Texas A&M University-San Antonio.